



# TAMIAMI VILLAGE EXISTING HOMEOWNERS APPROVAL PROCESS TO PURCHASE A TIE DOWN UNIT IN THE RV PARK CHECKLIST

1. The seller is required to have a current four-point inspection completed by a licensed, Lee County Florida Inspector and present the office with a copy of the inspection report and a completed Intent to Sell Form fourteen (14) days prior to listing. The Intent to Sell Form will not be accepted without the inspection report. Applications to purchase the Unit will not be accepted until both the inspection report and the Intent to Sell forms have been received 14 days prior to listing. Any deficiencies found in the inspection must be corrected prior to placing the unit on the market for sale. Tamiami Master Association, Inc. is not obligated to extend the lease to a new buyer.
2. Definition of ***Existing Homeowner***: “An existing homeowner is a person(s), trust, and/or corporation who owns a home at the time of purchasing another home within Tamiami Village.” Existing Homeowners must complete and submit an existing owner’s application to the office for the purchase of the new unit. Providing their account has had a history of good standing with the Tamiami Master Association, Inc. for the last six (6) months, the application fee along with proof of income, a credit check and background check will be waived. If for any reason the Tamiami Master Association, Inc. is compelled to retain legal services to enforce compliance, the Tamiami Master Association, Inc. reserves the right to refuse the submitted application.
3. Definition of ***Previous Owner***: “A person(s), trust, and/or corporation who previously owned and sold a home in Tamiami Village and purchases a different home in Tamiami Village within two years of closing on the previous home.” Previous Owners must complete and submit a full application. Depending on the status of your history with the Association, the application fee, proof of income, credit check and background check may be waived. If for any reason the previous account was not in good standing with the Tamiami Master Association, Inc. the applicant must complete the application with the required application fee, submit proof of income as outlined in the Buyer’s Guide and have a minimum credit score of 650. Approval will be subject to the results of all information gained.
4. Once the application has been accepted and signed off by the manager, a mandatory orientation is required by all owners and occupants in order to be approved. The orientation may be completed by email or in person and will include a sample of a tie down unit contract and RV Park Rules & Regulations for review.
5. Transfer the title into the name(s) of all the legal owners and obtain Liability for Damage Insurance for the unit. Present a copy of the new title and new insurance in the buyers’ name to the office no later than three (3) three business days prior to April 30<sup>th</sup>. All owners listed on the title will be named on the new tie down unit contract and all owners must sign the contract no later than May 1st.
6. Currently there are \_\_\_\_\_ applications for purchase and/or rental ahead of this application. It is imperative that the application be returned completely filled out as soon as possible.