

## **RV MAIL DELIVERY**

While it is the intent of the Master Association to provide our RV guests and residents free mail service, <u>the Association nor its staff is responsible for any lost, misdirected and/or missing mail</u>.

## How you can have mail delivered while you are here as a guest:

- Use your site number and street name
  (Ex: 3099 Full Moon Drive, North Fort Myers, FL 33903)
- If you are unsure of your address, feel free to contact the office and we will provide it to you.
- Please DO NOT use the park address for mail delivery.
- If someone is going to receive mail at your address and their name is not on the reservation, please inform the office so the mail is not returned.
- All 1<sup>st</sup> class mail that is delivered to the office will be delivered to your mailbox Monday through Friday. No mail delivery on legal holidays. The office is open for mail pick up on Saturday's during the months of January, February, and March.
- We will call you to pick up any packages at the office that will
  NOT fit in your mailbox or a parcel box.

Per the US Post Office, you must **cancel your original forward** to the RV Park; you **cannot forward** mail from the RV Park to **ANY** other address. We will forward mail that we receive addressed to you for **ONE** month after your departure date. After that, mail will be returned to the sender or refused delivery.

Thank you, Management